

THESE MINUTES ARE SUBJECT TO APPROVAL BY BOARD OF SELECTMEN

The Board of Selectmen held a regular meeting Monday, December 16, 2013 in the Council Chamber of the Municipal Center, Newtown. First Selectman Llodra opened the meeting at 7:30 pm.

PRESENT: First Selectman Llodra, Selectman James Gaston, Sr.

ABSENT: Selectman William F.L. Rodgers

ALSO PRESENT: Two members of the press.

VOTER PARTICIPATION: none.

ACCEPTANCE OF THE MINUTES: Selectman Gaston moved to accept the minutes of the Public Hearing of November 18, 2013 and the regular meeting minutes of November 18, 2013. First Selectman Llodra seconded. Selectman Gaston moved the minutes of the special meeting of December 9, 2013. First Selectman Llodra seconded with one correction: Attorney Monte Frank was invited to attend the executive session. Minutes unanimously accepted as amended.

COMMUNICATIONS: none.

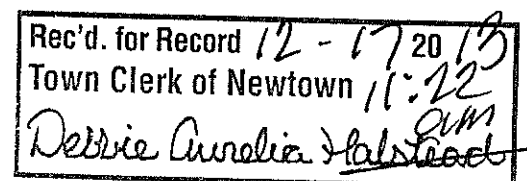
FINANCE DIRECTOR REPORT: none.

ADD TO AGENDA: Selectman Gaston moved to add to the agenda as item #7 under new business discussion and possible action of the creation of a study committee regarding regionalizing dispatch. First Selectman Llodra seconded. All in favor. Selectman Gaston moved to add to the agenda as item #8 under new business the appointment of board member to act in lieu of absent or disabled First Selectman and as item #9 the appointment of the board clerk. First Selectman Llodra seconded. All in favor.

NEW BUSINESS:

Discussion and possible action:

- 1. Transfer:** Selectman Gaston moved the \$4,000 transfer from Contingency to Salaries & Wages – Full Time. (Att. A). First Selectman Llodra seconded. All in favor.
- 2. Transfer:** First Selectman Llodra reported that this transfer is to cover the purchase of a vehicle for Land Use due to the body frame failure of the truck used for inspections, enforcements and transportation. Selectman Gaston moved the \$25,000 transfer from Contingency to Capital. (Att. B). First Selectman Llodra seconded. All in favor.
- 3. State Homeland Security Grant Funding Resolution:** Selectman Gaston resolved that the First Selectman be authorized to enter into with and deliver any and all documents on behalf of the Board of Selectmen and to do and perform all acts and things which she deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents. First Selectman Llodra seconded. All in favor.
- 4. Appointments/Reappointments:** Selectman Gaston moved the appointment and reappointments as noted on document dated December 16, 2013. (Att. C). First Selectman Llodra seconded. All in favor. First Selectman Llodra announced three openings on the Design Advisory Board, one full board opening to any registered voter and two alternate positions open but cannot be filled by same party. Interested parties may apply by 1/10/14 with an anticipated appointment date of 1/21/14. There is also an open Sustainable Energy position, effective 1/6/14.
- 5. Driveway Bond Release:** Selectman Gaston moved the release of a driveway bond for Louis Segneri, Washington Ave, M39, B6, L7 in the amount of \$1,000. First Selectman Llodra seconded. All in favor.



6. Tax Refunds: Selectman Gaston moved tax refund No. 8 in the amount of \$17,604.03 and tax refund No. 9 in the amount of \$2,891.21. First Selectman Llodra seconded. All in favor.

7. Creation of a study committee regarding regionalizing dispatch: First Selectman Llodra would like to create a study committee for the purpose of evaluating, researching, studying and advising on the consideration to regionalizing dispatch. The original initiative didn't succeed due to reasons such as insufficient savings and union issues but there is now a renewed interest among several municipalities. The Charter states the First Selectman has the authorization, granted by the Board of Selectmen, to create this type of committee. First Selectman Llodra is considering Neil Chaudhary, Jeff Capeci and Maureen Will. Selectman Gaston moved to resolve that the Board of Selectmen authorize the First Selectman to establish a study committee related to the regionalization of the dispatch services. First Selectman Llodra second. All in favor.

8. Appointment: Selectman Gaston moved the appointment of William F.L. Rodgers as Town Agent to preside in the absence of disability of the First Selectman to perform such other duties of an absent or disabled First Selectman as the Board may designate by resolution or regulation. First Selectman Llodra seconded. All in favor.

9. Appointment: First Selectman Llodra moved to appoint Sue Marcinek as the Board of Selectman clerk. Selectman Gaston seconded. All in favor.

VOTER COMMENTS: none.

ANNOUNCEMENTS: The Director of IT as well as a third person in that department have taken jobs elsewhere. The town will contract with Atrion to provide services to ensure they systems stay active and do not fail and that we have access to a help desk. The cost is covered because funds remain in the salary line of that department.

ADJOURNMENT: Having no further business the Board of Selectmen adjourned their regular meeting at 7:50pm.

Respectfully submitted,



Susan Marcinek, Clerk

Att. A: Transfer
Att. B: Transfer
Att. C: Appointments

**TOWN OF NEWTOWN
APPROPRIATION (BUDGET) TRANSFER REQUEST**

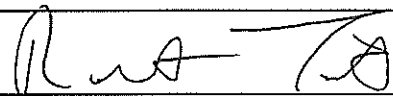
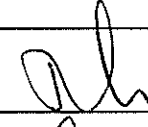
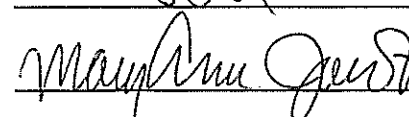
Att. A

FISCAL YEAR 2013 - 2014 **DEPARTMENT** Selectmen **DATE** 11/25/13

	<u>Account</u>	<u>Amount</u>	
FROM:	<u>1-101-20-570-5899-0000CONTINGENCY</u>	<u>(4,000.00)</u>	USE NEGATIVE AMOUNT ↓
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TO:	<u>1-101-15-490-5110-0000SALARIES & WAGES - FULL TIME</u>	<u>4,000.00</u>	USE POSITIVE AMOUNT ↓
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REASON: TO INCREASE THE LAND USE ENFORCEMENT OFFICER'S SALARY DUE TO ADDITIONAL RESPONSIBILITIES. ANNUAL SALARY GOES FROM \$42,798 TO \$46,798 (+\$4,000)

AUTHORIZATION: date:

(1) DEPARTMENT HEAD		11/25/13
(2) FINANCE DIRECTOR		
(3) SELECTMAN		
(4) BOARD OF SELECTMEN		
(5) BOARD OF FINANCE		11/25/13
(6) LEGISLATIVE COUNCIL		12/4/13

AUTHORIZATION SIGN OFF

FIRST 335 DAYS >>>>WITH IN A DEPT.>>>>LESS THAN \$50,000>>>> (1), (2) & (3) SIGNS OFF; MORE THAN \$50,000>>>> (1), (2), (3) & (5)
>>>>ONE DEPT TO ANOTHER>>>>LESS THAN \$200,000>>>>ALL EXCEPT (6); MORE THAN \$200,000>>>>ALL SIGN OFF

AFTER 335 DAYS >>>>(1), (2), (3), (5) & (6) ANY AMOUNT FROM CONTINGENCY>>>> ALL SIGN OFF

**TOWN OF NEWTOWN
 APPROPRIATION (BUDGET) TRANSFER REQUEST**


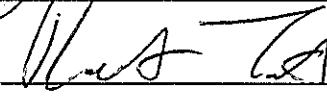
Att. B

FISCAL YEAR 2013 - 2014 DEPARTMENT Land Use DATE 12/3/13

	<u>Account</u>	<u>Amount</u>	
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TO:	<u>1-101-15-490-5749-0000CAPITAL</u>	<u>25,000.00</u>	USE POSITIVE AMOUNT
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REASON: SEE ATTACHED.

AUTHORIZATION:

<p><input checked="" type="checkbox"/> (1) DEPARTMENT HEAD</p> <p><input checked="" type="checkbox"/> (2) FINANCE DIRECTOR</p> <p><input type="checkbox"/> (3) SELECTMAN</p> <p><input type="checkbox"/> (4) BOARD OF SELECTMEN</p> <p><input type="checkbox"/> (5) BOARD OF FINANCE</p> <p><input type="checkbox"/> (6) LEGISLATIVE COUNCIL</p>	  <hr/> <hr/> <hr/> <hr/> <hr/>	<p>date:</p> <p><u>12/4/13</u></p> <p><u>12/4/13</u></p> <hr/> <hr/> <hr/> <hr/>
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AUTHORIZATION SIGN OFF

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 >>>>ONE DEPT TO ANOTHER>>>>LESS THAN \$200,000>>>>ALL EXCEPT (6); MORE THAN \$200,000>>>>ALL SIGN OFF

AFTER 335 DAYS >>>>(1), (2), (3), (5) & (6) ANY AMOUNT FROM CONTINGENCY>>>> ALL SIGN OFF

3 Primrose Street
Newtown, CT 06470
203-270-4351
Fax: 203-270-4278
rob.sibley@newtown-ct.gov



*Robert Sibley
Deputy Director
Planning and Land Use*

TOWN OF NEWTOWN

Date: December 3, 2013

To: Bob Tait, Director of Finance

From: Rob Sibley, Deputy Director of Planning and Land Use

RE: Emergency Replacement of NT-96 – Transferring of \$25,000.00 to fleet vehicles

The town truck which supported the inspections, enforcement and transportation for the Land Use Agency has been removed from service due to the failure of the body frame of the truck. I am requesting the expenditure of funds, \$25,000.00, which is a suitable amount to replace this with an appropriate vehicle.

The Land Use Agency, and indirectly other agencies such as Building, Health, Tax and Community Development, has had to reconfigure to adapt to this unexpected loss. This is resulting in delays for inspections, loss of revenue for permits and, most disturbingly, the inability to respond in a timely manner to illegal activities.

The Land Use Agency was operating with a reduced work fleet prior to the loss of the vehicle. The vehicle was to be replaced a few years ago but, budget cuts have resulted in using this vehicle beyond its working service life.

BOARD OF SELECTMEN – December 16, 2013**APPOINTEMNT****Sustainable Energy**

(R) Elizabeth S. Young, 29 Ashford Lane

to fill a vacancy to expire 1/6/16

RE-APPOINTMENT**Constables**

(D) Robert W. Connors, Jr., 80 Main Street

1/6/14 - 1/6/16

(R) Louis Jay Mattegat, 1 Sealand Drive

1/6/14 – 1/6/16

(R) Andrew J. Buzzi, Jr., 38 Obtuse Road

1/6/14 – 1/6/16

(R) Frank R. DeLucia, 4 Hyvue Drive

1/6/14 – 1/6/16

(R) R.M Giannettino, 18 Chestnut Hill Rd., SH

1/6/14 – 1/6/16

Design Advisory Board

(D) Donald Perry Strait, 150 Head of Meadow Road

11/1/13 – 11/1/15

Public Building & Site Commission

(D) James Juliano, 36 Hundred Acres Road

1/6/14 – 1/6/18

Parks & Recreation

(D) Jan Brooks, 38 Hundred Acres Road

1/6/14 – 1/6/18

(D) Rich Boritz, 30 Still Hill Road, SH

1/6/14 – 1/6/18

Pension Committee

(R) Barbara Bloom, 25 Philo Curtis Road, SH

1/6/14 – 1/6/16

(D) Mark Korotash, 18 Shepard Hill Road

1/6/14 – 1/6/16

(D) Thomas Murtha, 102 Boggs Hill Road

1/6/14 - 1/6/16

(R) Dunham Smith, 31 High Rock Road, SH

1/6/14 – 1/6/16

Sustainable Energy Commission

(R) Joseph Borst, 10 Beechwood Dr., SH

1/6/14 – 1/6/17

Economic Development Commission

(R) Joseph Humeston, 8 Jeremiah Rd, SH

1/6/14 – 1/6/17

Lake Zoar Authority

(D) Robert Mouchantat, 22 Underhill Road, SH

1/6/14 – 1/6/17

American Disabilities Act Coordinator (ADA)

John Poeltl, Chief Building Inspector, Town of Newtown

1/6/14 – 1/6/17

Tax Collector

Carol Mahoney

2/1/14 – 2/1/18